



Paints project application

Note: Prepare a separate application for each project and/or artist.

1. Contact Information

PROJECT NAME: _____

SCHOOL: _____

ADDRESS: _____

CITY/TOWN: _____ PROVINCE: _____ POSTAL CODE: _____

TELEPHONE: _____ FAX: _____ WEBSITE: _____

PRINCIPAL: _____ EMAIL: _____

TEACHER(S): _____ EMAIL: _____

ARTIST: _____ EMAIL: _____

Grade level of students (check all that apply):

- P 1 2 3 4 5
- 6 7 8 9 10 11 12

2. Schedule Details

Total number of students participating: _____

Number of groups (i.e. 3 @ 20 students): _____

Date(s) of Activity: _____

Total number of artist hours (min 3 – max 12): _____

3. Project Details

i. Brief description of the proposed activity (200 – 300 words):

ii. This project initially sparked by:

- a school staff member a professional artist a parent a student

iii. What do you hope the students will take away from this project?

iv. As a result of this project there will be:

- a permanent artwork in the school or community
 a public or school based show of the art works created
 a positive, productive learning and creative experience for a group of ___ students and ___ teachers.

v. How do you plan to provide follow up for this project?

4. Art Supply Request

It's expected that schools will supply the majority of the supplies needed for the project.

PAINTS is able to provide a small amount of funds to offset any special materials requirement. Receipts for supplies must be submitted at the close of the project. And a payment will be mailed to the school. The request must be approved by the review committee or PAINTS co-ordinator.

Amount requested: \$20 \$40 \$60

(The receipts you submit must total an amount equal to or greater than the requested amount)

5. PAINTS Agreement

- PAINTS Artists are not responsible for discipline problems or any security issues. A teacher must remain present in the classroom at all times.
- A copy of the Confirmation form must be emailed or mailed to the artist and the PAINTS Co-ordinator one week in advance of the first project date.
- Evaluations by the teacher will be sent to VANS via email with 5 days of the project's completion.
- Prior to the workshop day, the teacher and artist must discuss material and room requirements.
- Teachers must prepare students for the workshop (That may mean simply discussing it, or doing research, bringing in materials, etc, etc).

To show your agreement to the terms above please sign and date this form where indicated below.

TEACHER

DATE

PRINCIPAL

DATE

ARTIST

DATE

6. Payment

Cost of the artists' fees is split 50/50 between PAINTS and the School. **The school portion of the fees must be received or postmarked by the deadline date in order to process the application.**

Total Project Hours _____ × 36 ÷ 2 = \$_____ (total due).

Cheques are to be made out to VANS, and mailed along with this completed form to:

VANS
Att: PAINTS Co-ordinator
1113 Marginal Road
Halifax, NS. B3H 4P7

Payments are held in trust until the PAINTS Committee reviews applications.
Cheques will be processed upon approval, or returned if project is not approved.

If you have any questions about the application process, please visit our online application guide for schools and teachers: www.paintsns.ca/guide_art.html, or email us: paints@visualarts.ns.ca.